	LIFT PROFESSIONALS DEVELOPMENT ASSOCIATION	C: 1612-1
		Rev. 01
Title	<u>CONSTITUTION</u>	

FOREWORD

The process of initiating a Non-Profit Lift Professionals Development Association began at a meeting held in Johannesburg on 19 November 2016, attended and organised by a group of ECSA Registered Lift Inspectors.

The meeting was convened to consider the status of the lift industry, the condition of the existing and operational lift and escalator equipment as well as the condition of the lift industry personnel in the Republic of South Africa.


The members in attendance agreed that a need to establish a Non-Profit organization in representation of the Lift industry was of utmost importance to act as a centralized source of information and reference for the:

1. Government entities such as MERSETA, ECSA, Department of Labour, SABS, etc.
2. Persons in the employ of the lift industry,
3. Equipment owner customers as well as
4. End-user customers.

An interim committee was then formulated in order to drive the respective delegated responsibilities until the registration process is completed and all relevant and required documents put in place.

This document is the product of comprehensive consultation with the lift industry society sector in South Africa, and has been influenced by various activities that affect the industry including the following:

- Life expectancy of installed equipment.
- Mandatory maintenance compliance quality and regulatory maintenance personnel.
- The type, length and quality of training offered for the in-coming personnel.
- The new Regulations regarding the Periodic Comprehensive Equipment Inspections.
- The number of DoL approved Lift inspectors in relation to the total number of lifts in South Africa.

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		Rev. 01
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VISION

LPDA seeks to be the conduit for **Support**, **Up-LIFTment** and **Development** of the Lift industry personnel.

Oversee the effectiveness, sufficiency and quality of maintenance provided to the lift equipment while regarded as the centralised source of communication regarding the Standards and Regulations in the industry.


Keep a complete Data-base of:

- Total number of Lifts installed the Republic of South Africa
- Total number of Registered Lift Companies in the Republic of South Africa
- Total number of Qualified Lift Technicians active in the Lift Service Provision
- Total number of Active Lift Engineers in the Lift Service Provision with their respective Qualifications and Product Specific Training.
- Total number of Active ECSA Registered Lift Inspectors.
- Total Number of SANAS Registered Lift Inspectors

OBJECTIVES

The Objectives of the Agency include the following:

1. Recognition of the overall status of the Lift and Escalator equipment in the Republic of South Africa.
2. Recording of the total number of operational installations in relation to the available resources in order to persuade and or facilitate adequate and appropriate personnel training whenever necessary.
3. Communication centre for the Lift industry experts and all persons involved in the elevator service provision,
4. Provide ease of access to the relevant Acts, Industry Regulations for both service providers and end-users clients.
5. Provide expert opinion on all matters related to the lift industry and lift service provision.

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		Rev. 01
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MEMBERSHIP

Membership in the organization shall be open to every natural person involved with the service provision within the lift industry in South Africa, where service provision includes:

- Manufacturing of lifts, escalators, hoists and passenger conveyors (Lift equipment).
- Installation of lift equipment.
- Maintenance and maintenance management of lift equipment.

The eligibility for membership or appointed /elected officer/executive positions may not be limited on the bases of age, gender, gender identity, sexual orientation, disability, marital status, religion or ethnicity.

EXECUTIVE COMMITTEE MEMBERSHIP

The Executive Committee Members of LPDA shall be:

- Chairperson – Ensures the effective governance and act as a representative of LPDA.
- Deputy Chairperson – Assist with the governance and operations of LPDA.
- General Secretary – Maintain effective record keeping for the Association.
- Treasurer – Keep accurate financial records of the Association.
- General Executive Members – Provide leadership for the Association


A minimum of ten (10) executive members for the Lift Professionals Development Association shall be maintained at all times.

The Annual Executive member appointments shall be by nomination and or selection methods by the general members of the Association, followed by a voting system agreed upon by the members.

All executive committee members are encouraged to be registered with ECSA in the category of Registered Lift Inspectors.

The Chairperson and the Executive Committee Members term of office is valid for a period of 12 consecutive months or until their successors have been duly elected and qualified, at which time a new appointment or continuation of the existing members is decided by the general members with the guidance of senior or Advisory members who are registered with the Engineering Council of South Africa (ECSA).

Any member who leaves the active participation in the lift industry shall have their membership cancelled, and where a leaving member is an office bearer, a replacement shall be elected.

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		Rev. 01
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MEETINGS

The Executive Committee Members shall meet twice every month or at regular intervals not exceeding eight (8) consecutive weeks.

General meetings shall be held monthly or at regular intervals not exceeding eight (8) consecutive weeks.

ADVISORY MEMBERS

All members of Lift Professionals Development Association that are registered with ECSA are automatically recognised as the Association's Advisory Members.

FINANCES

Category A:	Founding members annual fee	:R10 000.00
Category B:	Registered Lift Inspectors Annual fee	:R3 600.00
Category C:	Qualified Lift Technicians Annual fee	:R2 760.00
Category D:	Semi-skilled lift mechanics Annual fee	:R1 680.00

Membership fees shall be paid in full within 60 days of the year cycle beginning on 01 November of each year.

Members who have not paid their annual fees by due date shall not be considered in good standing and will lose all membership privileges, including voting, until all outstanding amounts have been paid.


The Association funds shall not be used to purchase any personal items nor used for personal benefits by any member other than the agreed use by the executive members who shall take responsibility on behalf of all members.

An Annual financial status report shall be produced on the first meeting of every year.

DISCIPLINE

All members of the Lift Professionals Development Association are expected to uphold all the South African OHS Act of 1993' the regulations of the Republic of South Africa as well as the Code of conduct of LPDA.

Members that violate any of the above may face disciplinary action.

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AMENDMENTS

Proposed amendments to this constitution shall be presented to the membership in writing, one meeting prior to the meeting where the amendment will be voted upon.

Constitution amendments require approval by two-thirds of the voting members present at a regular meeting. The amendment shall be effective immediately unless otherwise stipulated in the amendment.

Approval

Chairperson
Signature

Vukani Makinana


Secretary
Signature

Joe L. Seete
